



CITY OF TROY BOARD OF PARK COMMISSIONERS
MEETING AGENDA
Tuesday, June 6, 2023
4:00 p.m. – Council Chambers

Call to Order: President – Mr. Kappers

I. Roll Call: Mr. Kappers
Mr. Emerick
Mrs. Westfall

II. Approve Minutes: May 2, 2023 Board of Park Commissioners Meeting Minutes

III. Reports: Jeremy Drake, Park Superintendent (Report Attached)
Ken Siler, Recreation Director (Report Attached)
Kyler Booher, Director of Golf (Report Attached)
Mr. Kappers, Planning Commission Report

IV. New Business:

- a. Request for a tent and a cookout at Treasure Island Park
- b. Request to purchase park land
- c. Authorizing the annual one-year extension for the Miami Shores Golf Course tee signs
- d. Approval for signs to be placed at the Pickleball Courts at Duke Park

V. Other:

VI. Adjourn:

BOARD OF PARK COMMISSIONERS
MEETING MINUTES
May 2, 2023 4:00 PM
Council Chambers, Troy, Ohio

The meeting was called to order by Mr. Emerick, Vice-President.

Members of the Board Present: Mr. Emerick, Vice-President
 Mrs. Susan Westfall, Secretary

Others Attending: Kyler Booher, Director of Golf
 City staff
 Citizens

The minutes of the April 4, 2023 Board of Park Commissioners meeting and the April 19, 2023 Special Board of Park Commissioners meeting were approved by unanimous vote, following a motion from Mrs. Westfall, seconded by Mr. Emerick.

REPORTS:

- Mr. Drake submitted a report (copy attached to original minutes).
- Mr. Siler submitted a report (copy attached to original minutes).
- Mr. Booher submitted a report (copy attached to original minutes). Mr. Booher highlighted that April was a good month for rounds of golf played and the course is in good shape. By the end of the week, all of this season's golf leagues will have begun.

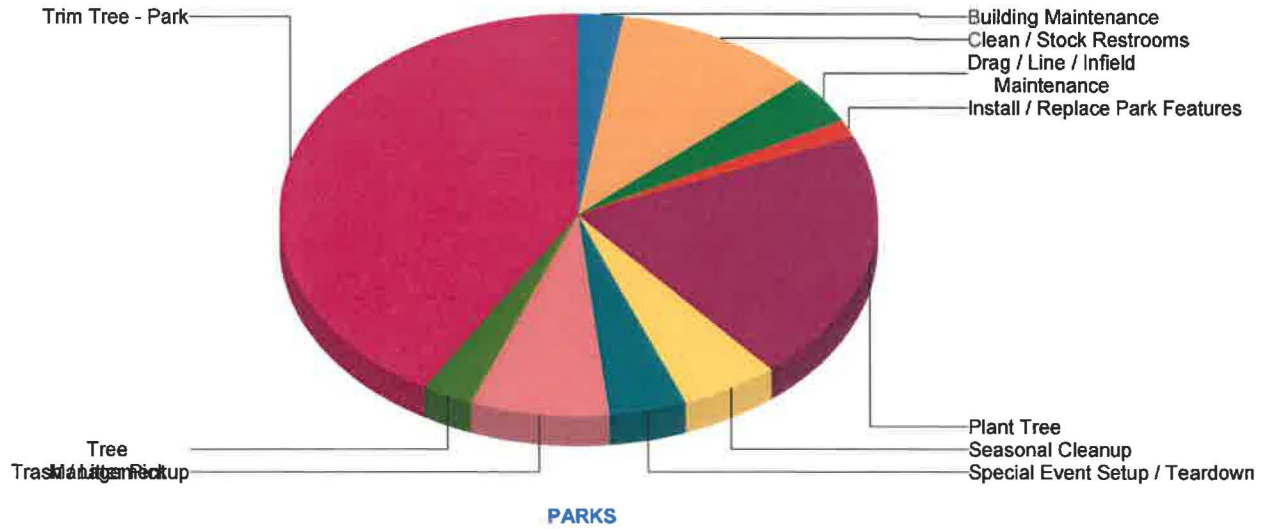
NEW BUSINESS:

- **Potential hosting of 2023 OHSAA Tournament Baseball and Softball games to be held at the North Market Street Fields. Discuss the request from Troy City Schools Director of Athletics, Dave Palmer to charge admission for those attending the games.** – Mr. Drake received a request from the Troy City Schools Director of Athletics, Dave Palmer, if the Troy Athletic Department could potentially host OHSAA Tournament baseball and softball games at the North Market Street Fields. The following dates are when games could potentially be hosted:
Monday, May 8 (rain date is May 9) – Softball game
Wednesday, May 10 (rain date is May 11) – Softball game
Monday, May 15 (rain date is May 16) – Softball game
Tuesday, May 16 (rain date is May 17) – Baseball game
Thursday, May 17 (rain date is May 19) – Baseball game
Tuesday, May 23 (rain date is May 24) – Baseball game
If Troy is a host for the OHSAA Tournament games, admission will be charged for all spectators.
A motion was made by Mrs. Westfall, seconded by Mr. Emerick to host the OHSAA Tournament games listed above and charge admission. MOTION PASSED, UNANIMOUS VOTE
- **Presentation by the Miami County Pickleball Association for improvements to the Duke Park Pickleball Courts** – President of the Miami County Pickleball Association, Paul Hinkleman, wanted to thank the City of Troy for the facilities available to the citizens of Troy that want to participate in playing pickleball. Mr. Hinkleman stated with the increase in interest for the game of pickleball, the courts located in Duke Park are now in need of updates. He noted the Duke Park North Courts are needing new poles due to them bending and the playing surface need to be resurfaced. The Duke Park South Courts are in better condition but one of the playing surfaces needs to be resurfaced due to cracks. Mr. Hinkleman stated they would love to work with the City when it comes the time to budget for the upcoming year and in hopes to get the work completed. Mr. Hinkleman also requested a sign to be posted at the courts explaining the rules and etiquette for the game of pickleball so people understand the rules of the game. Mr. Emerick stated the Board of Park Commissioners will be sure to visit the pickleball courts on their annual tour of parks and will pass on the finding to Mr. Drake.

There being no further business, upon motion of Mrs. Westfall seconded by Mr. Emerick, by unanimous voice vote, the Board adjourned at 4:21 p.m.

Respectfully submitted,

Work Order Cost By Category & Work Type



ID	INITIATED DATE	TOTAL COST	ADDRESS	STATUS
PARKS				
Building Maintenance				
24976	May 01, 2023	\$306.88		CLOSED
Turn water on and replace expansion tank Duke concession building				
\$306.88				1
Clean / Stock Restrooms				
25144	May 19, 2023	\$90.42	All Park restrooms	CLOSED
25141	May 19, 2023	\$90.42		CLOSED
25067	May 12, 2023	\$90.42		CLOSED

<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
25070	May 12, 2023	\$90.42		CLOSED
25145	May 19, 2023	\$90.42		CLOSED
25071	May 12, 2023	\$90.42	PROUTY PLAZA TROY, OH, 45373	CLOSED
25068	May 12, 2023	\$90.42		CLOSED
25143	May 19, 2023	\$90.42		CLOSED
25146	May 19, 2023	\$90.42	PROUTY PLAZA TROY, OH, 45373	CLOSED
25066	May 12, 2023	\$90.42		CLOSED
25142	May 19, 2023	\$90.42		CLOSED
25148	May 19, 2023	\$90.42	PROUTY PLAZA TROY, OH, 45373	CLOSED
25069	May 12, 2023	\$90.42	All Park restrooms	CLOSED

ID	INITIATED DATE	TOTAL COST	ADDRESS	STATUS
25072	May 12, 2023	\$90.42	PROUTY PLAZA TROY, OH, 45373	CLOSED
		\$1,265.88		14
Drag / Line / Infield Maintenance				
25221	May 30, 2023	\$480.45		CLOSED
Drag and line infields.				
		\$480.45		1
Install / Replace Park Features				
24977	May 01, 2023	\$153.44		CLOSED
Replace tree sign at McKaig and Race Park				
		\$153.44		1
Plant Tree				
25155	May 19, 2023	\$172.18		CLOSED
Water 29 trees Robinson Reserve				
25156	May 19, 2023	\$516.54		CLOSED
Water 60 new street trees in the SW historic district				
25220	May 30, 2023	\$1,721.80	428 GRANT ST	CLOSED
Water all new trees				
		\$2,410.52		3
Seasonal Cleanup				
24978	May 01, 2023	\$613.76		CLOSED
Turn water on to all drinking fountains and restrooms				
		\$613.76		1
Special Event Setup / Teardown				
25078	May 12, 2023	\$42.22		CLOSED
Open and close showmobile for lunch time band concerts				

<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
24979	May 01, 2023	\$476.27		CLOSED
		\$518.49		2
Trash / Litter Pickup				
25075	May 12, 2023	\$96.27		CLOSED
25149	May 19, 2023	\$96.27		CLOSED
25151	May 19, 2023	\$96.27		CLOSED
25074	May 12, 2023	\$96.27		CLOSED
25077	May 12, 2023	\$96.27	ALL PARKS	CLOSED
25147	May 19, 2023	\$96.27		CLOSED
25073	May 12, 2023	\$96.27		CLOSED
25076	May 12, 2023	\$96.27		CLOSED
25150	May 19, 2023	\$96.27		CLOSED
		\$866.43		9
Tree Management				

<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
24980	May 01, 2023	\$351.20	1670 Troy-Sidney Road	CLOSED
Water trees for Canopy Restoration Grant				
		\$351.20		1
Trim Tree - Park				
25154	May 19, 2023	\$2,474.52		CLOSED
Trim 10 levee trees				
25201	May 26, 2023	\$2,425.52		CLOSED
Trim 17 trees on the levee ahead of the Strawberry Festival				
		\$4,900.04		2
35		\$11,867.09		
Grand Total:		\$11,867.09		35

CITY OF PARK BOARD MEETING

June 6, 2023

Council Chambers
4:00 p.m.

ITEMS TO BE DISCUSSED BY THE RECREATION DEPARTMENT AT THE PARK BOARD MEETING:

1. 2023 Float Troy reservations began February 6th. To date there are 219 reserved. There are 78 spots remaining.
2. Upcoming Hobart Arena events:
 - a. Dance Etc. Dance Recital – June 10, 2023.
 - b. 47th Annual Troy Summer Skating Club Competition – July 6-9, 2023.
3. Summer ice begins June 5th.
4. Three Hundred Eighteen (318) 2023 Troy Aquatic Park season passes plus forty-three (43) grandparents passes have been sold to date.

To: Board of Park Commissioners

From: Kyler Booher, Director of Golf

Subject: 2023 May Report

Date: Tuesday, June 6th, 2023

- The golf course and driving range are open 7 days a week, sunup to sundown
 - o Weather in May was good for the most part. The amount of play was up compared to May 2022.
- The Shoreline Restaurant is open 7 days a week. Weekday hours are 8am-9pm. Weekend hours are 7am-6pm.
- We hosted the Junior Strawberry Festival Tournament on May 21st. There were 35 participants and the event went well.
- Maintenance staff has been performing routine golf course and driving range maintenance
 - o The golf course has been and remains in very good condition.
- League play is in full swing at this point and going well.

Please find attached the MTD/YTD Expense Report, HowGoesItReports and Seasonal Employee Hours.

MTD/YTD Current Expense Report by Fund for Year 2023 Month 05 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5101	FT/PT EMPLOYEES W/ PERS	328,086.00	0.00	100,548.61	227,537.39	0.00	227,537.39	30.65%	69.35%
713.445.5102	OVERTIME W/ PERS	1,000.00	0.00	5,143.71	(4,143.71)	0.00	(4,143.71)	514.37%	(414.37%)
713.445.5143	TERMINATION PAY-SICK LEAVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5144	TERMINATION PAY-VACATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5149	OTHER PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5151	CITY SHARE-PERS PENSIONS	46,075.00	0.00	13,790.87	32,284.13	0.00	32,284.13	29.93%	70.07%
713.445.5161	LIFE INSURANCE	390.00	26.50	132.50	257.50	0.00	257.50	33.97%	66.03%
713.445.5162	HEALTH INSURANCE	98,950.00	220.65	31,712.33	67,237.67	0.00	67,237.67	32.05%	67.95%
713.445.5163	CITY'S CONTRIBUTION HSA	11,100.00	0.00	0.00	11,100.00	0.00	11,100.00	0.00%	100.00%
713.445.5164	WORKERS' COMPENSATION	9,880.00	0.00	6,363.02	3,516.98	0.00	3,516.98	64.40%	35.60%
713.445.5165	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5166	MEDICARE	4,775.00	0.00	1,471.62	3,303.38	0.00	3,303.38	30.82%	69.18%
713.445.5201	OFFICE MATERIAL & SUPPLIES	1,000.00	100.34	420.01	579.99	0.00	579.99	42.00%	58.00%
713.445.5202	REPRODUCTION/PRINTING/PHOTO	2,000.00	0.00	254.99	1,745.01	0.00	1,745.01	12.75%	87.25%
713.445.5203	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5205	CHEMICALS	69,600.00	232.43	232.43	69,367.57	45,000.00	24,367.57	64.99%	35.01%
713.445.5207	COMPUTER SUPPLIES	1,000.00	0.00	208.56	791.44	0.00	791.44	20.86%	79.14%
713.445.5210	FOOD	60,000.00	6,540.69	16,571.69	43,428.31	23,003.07	20,425.24	65.96%	34.04%
713.445.5211	BEVERAGE\SUPPLIES	40,000.00	1,923.53	10,709.46	29,290.54	29,777.78	(487.24)	101.22%	(1.22%)
713.445.5213	BUILDING MAINTENANCE SUPPLIES	5,000.00	0.00	584.80	4,415.20	0.00	4,415.20	11.70%	88.30%
713.445.5231	MACH & EQUIP SUPPLIES & PARTS	18,000.00	2,646.06	18,423.78	(423.78)	970.72	(1,394.50)	107.75%	(7.75%)
713.445.5239	OTHER MATERIALS & SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00%	100.00%
713.445.5241	UNIFORM ALLOWANCE	2,900.00	0.00	1,443.68	1,456.32	0.00	1,456.32	49.78%	50.22%
713.445.5243	SAFETY CLOTHING/EQUIPMENT	2,500.00	234.46	908.09	1,591.91	0.00	1,591.91	36.32%	63.68%
713.445.5251	LICENSED VEHICLE SUPPLY/PARTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5253	FUEL-DIESEL	9,000.00	1,520.88	2,563.81	6,436.19	6,436.19	0.00	100.00%	0.00%
713.445.5254	FUEL-GASOLINE	6,500.00	580.86	2,755.41	3,744.59	3,744.59	0.00	100.00%	0.00%
713.445.5255	NON-LICENSED MACH & EQUIP	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5269	SUPPLIES FOR RESALE	47,000.00	11,868.47	33,247.65	13,752.35	7,344.66	6,407.69	86.37%	13.63%
713.445.5301	RENT/LEASE OF GOLF CARTS	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	0.00%	100.00%
713.445.5302	RENT/LEASE OF EQUIP/MACH	800.00	0.00	0.00	800.00	0.00	800.00	0.00%	100.00%
713.445.5309	RENT/LEASE-OTHER	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5312	ELECTRICITY	30,000.00	1,827.01	11,296.16	18,703.84	0.00	18,703.84	37.65%	62.35%
713.445.5313	WATER/SEWER	5,000.00	0.00	1,320.75	3,679.25	0.00	3,679.25	26.42%	73.59%
713.445.5315	FUEL OIL-HEATING	7,000.00	276.84	4,541.59	2,458.41	2,458.41	0.00	100.00%	0.00%

MTD/YTD Current Expense Report by Fund for Year 2023 Month 05 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5316	TELEPHONE	3,500.00	0.00	1,949.85	1,550.15	6,161.56	(4,611.41)	231.75%	(131.75%)
713.445.5321	TRAVEL, LODGING, MEALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5322	TRAINING/REGISTRATION FEES	300.00	0.00	88.00	212.00	0.00	212.00	29.33%	70.67%
713.445.5324	MEMBERSHIPS	2,500.00	0.00	430.00	2,070.00	0.00	2,070.00	17.20%	82.80%
713.445.5331	ARCHITECTS AND ENGINEERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5335	EDP CONSULTANTS	1,100.00	129.60	1,958.00	(858.00)	0.00	(858.00)	178.00%	(78.00%)
713.445.5336	HEALTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5338	PERSONAL SERVICE CONTRACTS	119,000.00	10,605.71	16,566.26	102,433.74	43,433.74	59,000.00	50.42%	49.58%
713.445.5339	MISCELLANEOUS SERVICES	74,400.00	11,485.65	17,741.63	56,658.37	41,400.00	15,258.37	79.49%	20.51%
713.445.5359	INSURANCE POOL	8,000.00	0.00	5,210.00	2,790.00	0.00	2,790.00	65.13%	34.88%
713.445.5361	MAINT. OF FACILITIES	84,200.00	6,292.25	29,426.41	54,773.59	18,739.24	36,034.35	57.20%	42.80%
713.445.5363	MAINT. MACH/EQUIP	26,000.00	3,557.13	20,987.41	5,012.59	778.57	4,234.02	83.72%	16.28%
713.445.5364	MAINT. LICENSED VEHICLES	5,000.00	0.00	4,510.36	489.64	0.00	489.64	90.21%	9.79%
713.445.5365	MAINT. NON-LICENSED VEHICLES	15,000.00	0.00	3,236.16	11,763.84	0.00	11,763.84	21.57%	78.43%
713.445.5369	MAINTENANCE-OTHER	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5381	POSTAGE	200.00	0.00	58.75	141.25	0.00	141.25	29.38%	70.63%
713.445.5384	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5386	ADVERTISING	3,000.00	0.00	109.50	2,890.50	0.00	2,890.50	3.65%	96.35%
713.445.5389	OTHER COMMUNICATION EXPENSE	500.00	41.87	167.57	332.43	0.00	332.43	33.51%	66.49%
713.445.5390	TRANSFER STATION/DISPOSAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5398	PRINTING EXPENSE	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5399	OTHER EXPENSE FOR OPERATIONS	4,200.00	2,190.00	2,827.00	1,373.00	0.00	1,373.00	67.31%	32.69%
713.445.5411	PRINCIPAL PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5421	INTEREST PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5511	REFUND-CURRENT YR REVENUE	6,000.00	1,105.00	4,040.00	1,960.00	0.00	1,960.00	67.33%	32.67%
713.445.5524	ACCRUED INTEREST	300.00	11.31	16.56	283.44	0.00	283.44	5.52%	94.48%
713.445.5525	REMITTANCE OF STATE SALES TAX	33,000.00	0.00	2,768.41	30,231.59	30,231.59	0.00	100.00%	0.00%
713.445.5527	PREMIUM ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5542	PETTY CASH ESTAB/INCRSD/DECRSD	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00%	100.00%
713.445.5602	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5611	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5631	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%

MTD/YTD Current Expense Report by Fund for Year 2023 Month 05 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5632	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5633	MACHINERY & EQUIPMENT	76,950.00	17,996.00	24,486.00	52,464.00	0.00	52,464.00	31.82%	68.18%
713.445.5636	GOLF CARTS	40,500.00	374.04	374.04	40,125.96	36,524.40	3,601.56	91.11%	8.89%
713.445.5637	COMPUTER HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5639	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
Fund: 713	MIAMI SHORES FUND	1,325,206.00	81,787.28	401,597.43	923,608.57	296,004.52	627,604.05	52.64%	47.36%
72 Accts		1,325,206.00	81,787.28	401,597.43	923,608.57	296,004.52	627,604.05	52.64%	47.36%

Miami Shores Golf Course
Z Out Report - All Terminals
for 05/01/2023 - 05/31/2023
Generated
05/30/2023 06:40pm

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	29,361.99	0.00	29,361.99		17.00	9.66
Credit Card	102,410.53	0.00	102,410.53	Accessories	109.00	577.60
New Gift Cards Issued	-332.00	0.00	-332.00	Alcohol	246.00	666.74
Gift Card	1,656.50	0.00	1,656.50	Beverage	206.00	469.61
Raincheck	-291.22	0.00	-291.22	Caps	22.00	539.80
Gift Card Payment	22.00	0.00	22.00	Food	48.00	63.07
		0.00	0.00	Gloves	29.00	423.37
		0.00		Golf Bags	2.00	315.88
		0.00		Golf Balls	179.00	2,378.07
		0.00		Golf Instruction	6.00	300.00
		0.00		Shirts	5.00	259.63
		0.00		Carts	4,206.00	35,620.31
		0.00		Driving Range	74.00	1,200.00
		0.00		Fees	1.00	8.00
		0.00		Footwear	1.00	88.79
		0.00		Gloves	12.00	157.90
		0.00		Golf Clubs	4.00	2,760.83
		0.00		Green Fees	6,059.00	74,843.92
		0.00		Grips	21.00	265.13
		0.00		Handicap	6.00	240.00
		0.00		Membership	18.00	7,370.00
		0.00		Pull Cart	61.00	198.86
		0.00		Rental Clubs	9.00	140.19
		0.00		Sales Miscellaneous	4.00	106.53
		0.00		Service	6.00	450.00
		0.00		Service Fees	1.00	8.00
		0.00		Shoes	1.00	129.91
		0.00		Simulator	5.00	80.00
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	131,772.52		131,772.52	7.000 %		3,156.00
Non Revenue Payments Total	1,055.28		1,055.28			
Total			132,827.80	Total		3,156.00
Difference			0.00			
Drawer Count			132,827.80	Sales		129,671.80
+ Cash Short			0.00	+ Cash Over		0.00
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		3,156.00
Total			132,827.80	Total		132,827.80

Miami Shores Golf Course
Z Out Report - All Terminals
for 05/01/2022 - 05/30/2022
Generated
05/30/2023 06:41pm

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	32,913.96	0.00	32,913.96		2.00	14.00
Check	360.00	0.00	360.00	Accessories	93.00	504.51
Credit Card	88,760.59	0.00	88,760.59	Alcohol	202.00	481.78
New Gift Cards Issued	-867.00	0.00	-867.00	Beverage	171.00	357.83
Gift Card	1,324.75	0.00	1,324.75	Caps	30.00	637.34
Raincheck	-304.72	0.00	-304.72	Food	46.00	56.89
		0.00	0.00	Gloves	41.00	544.51
		0.00		Golf Balls	236.00	2,434.37
		0.00		Golf Instruction	11.00	1,070.00
		0.00		Shirts	12.00	472.76
		0.00		Accounting	-1.00	-62.00
		0.00		Carts	4,269.00	34,878.37
		0.00		Driving Range	98.00	1,546.00
		0.00		Fees	10.00	65.00
		0.00		Gloves	14.00	182.20
		0.00		Golf Clubs	3.00	479.17
		0.00		Green Fees	5,924.00	70,672.42
		0.00		Grips	35.00	377.68
		0.00		Handicap	5.00	175.00
		0.00		Membership	14.00	3,466.00
		0.00		Pull Cart	31.00	99.89
		0.00		Rental Clubs	3.00	56.07
		0.00		Sales Miscellaneous	4.00	250.19
		0.00		Service Fees	2.00	15.00
		0.00		Shoes	5.00	479.46
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	122,034.55		122,034.55	7.000 %		2,933.14
Non Revenue Payments Total	153.03		153.03			
Total			122,187.58	Total		2,933.14
Difference			0.00			
Drawer Count			122,187.58	Sales		119,254.44
+ Cash Short			0.00	+ Cash Over		0.00
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		2,933.14
Total			122,187.58	Total		122,187.58

1. Totals Report

Date is from 2023/05/01 until 2023/05/31

Totals Report - Payment Types							
Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Cash	\$15,398.67		\$6.00	\$0.00	\$0.00	\$15,398.67	\$0.00
Credit Card	\$12,901.19		\$0.00	\$0.00	\$0.00	\$14,599.33	\$1,698.14
Tab Nn Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$28,299.86		\$6.00	\$0.00	\$0.00	\$29,998.00	\$1,698.14

Totals Report - Credit Card Types					
Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount	
Visa		\$8,135.20	\$0.00	\$9,193.29	\$1,058.09
Master		\$3,067.99	\$0.00	\$3,462.13	\$394.14
Amex		\$990.50	\$0.00	\$1,152.99	\$162.49
Discover		\$707.50	\$0.00	\$790.92	\$83.42
Totals		\$12,901.19	\$0.00	\$14,599.33	\$1,698.14

Totals Report - Location Sales														
Location	# of Orders	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Total Tax (...)	Taxes	Open Sales	Net Sales	Credit Tips	Stored Val...	Total Tip A...	Total Sales
Shoreline 1	3,430	\$8.75	\$27,290.75	\$0.00	-\$814.14	\$0.00	\$0.00	\$1,823.25	\$0.00	\$26,476.61	\$1,698.14	\$0.00	\$1,698.14	\$29,998.00
Totals	3,430	\$8.75	\$27,290.75	\$0.00	-\$814.14	\$0.00	\$0.00	\$1,823.25	\$0.00	\$26,476.61	\$1,698.14	\$0.00	\$1,698.14	\$29,998.00

1. Totals Report

Date is from 2022/05/01 until 2022/05/31

Totals Report - Payment Types							
Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Cash:	\$16,440.50		\$58.50	\$0.00	\$0.00	\$16,440.50	\$0.00
Credit Card	\$11,474.50		\$0.00	\$0.00	\$0.00	\$12,932.70	\$1,458.20
Tab No Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$27,915.00		\$58.50	\$0.00	\$0.00	\$29,373.20	\$1,458.20

Totals Report - Credit Card Types					
Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount	
Visa		\$8,338.00	\$0.00	\$9,405.07	\$1,067.07
Master		\$2,776.00	\$0.00	\$3,125.18	\$349.18
Discover		\$360.50	\$0.00	\$402.45	\$41.95
Totals		\$11,474.50	\$0.00	\$12,932.70	\$1,458.20

Totals Report - Location Sales														
Location	# of Orders	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Total Tax (...	Taxes	Open Sales	Net Sales	Credit Tips	Stored Val...	Total Tip A...	Total Sales
Shoreline 1	3,674	\$7.99	\$26,843.23	\$0.00	-\$723.00	\$0.00	\$0.00	\$1,794.77	\$0.00	\$26,120.23	\$1,458.20	\$0.00	\$1,458.20	\$29,373.20
Totals	3,674	\$7.99	\$26,843.23	\$0.00	-\$723.00	\$0.00	\$0.00	\$1,794.77	\$0.00	\$26,120.23	\$1,458.20	\$0.00	\$1,458.20	\$29,373.20

2023 Seasonal Employee Hours

		1/6/2023	1/13/2023	1/20/2023	1/27/2023	2/3/2023	2/10/2023	2/17/2023	2/24/2023	3/3/2023
Maintenance										
Auzenne, Tony	\$10.70									
Burnside, Kevin	\$11.00	24	24	24	21		24	21	24	24
Carter, Carl	\$10.10									
Griman, George	\$10.10									
Jackson, David	\$10.10									
Sloan, Jay	\$10.70									
Weaver, Greg	\$10.40									
TOTAL		24	24	24	21		24	21	24	24
Golf Shop										
Cianciolo, Hank	\$10.10									
Curtis, Michael	\$10.10									
Ferrell, Ross	\$10.10	4		11.5				5.5	15	5
Gearhart, Bill	\$10.10									
Green, Ken	\$10.10									
Holtel, Jack	\$11.00				5.25				5.75	
Huston, Chris	\$10.10								8	
Mutschler, John	\$10.10									
Weaver, Gary	\$10.10								12.5	
TOTAL		4		11.5	5.25			5.5	41.25	5
The Shoreline										
Booher, Amy	\$10.70									
Brueckman, Kyle	\$10.10									
Feitshans, Brittany	\$10.10									
Gillespie, Audrey	\$11.30									
Hanger, Deb	\$11.00									
Harnish, Cassandra	\$10.10									
Hempker, Elise	\$10.40									
Kirk, Stacy	\$13.00		29		64.75		64.25		62.5	
Lair, Nelson	\$10.10									
Mertz, Janina	\$10.10									
Monroe, Barbara	\$10.10									
Rietz, Sheila	\$10.10				11		14		11	
Wynne, Joel	\$11.30									
TOTAL			29		75.75		78.25		73.5	

3/10/2023 3/17/2023 3/24/2023 3/31/2023 4/7/2023 4/14/2023 4/21/2023 4/28/2023 5/5/2023 5/12/2023 5/19/2023 5/26/2023

										17.25	
22	23	24	28	32	32	32	32	24	31	32	32
				8	11.75	11	18		15.5	16	17
					11	8.5	7.75		13	10	13.5
	27.25			20			13	6	9	9.5	9
			9.75	7.25	17.75	6	10.25	22.25			36
22	50.25	24	37.75	67.25	72.5	70.25	118.5	6.5	9.25	9.25	8
4				7.5		23		4.5		22.5	
	4		6	2		10.5				6	11.75
18	17	10.5	15	14.5	19	18	22	20.5	13	37.5	35.5
					5	11.5	5	11			12.25
						14.5		13		15	
4.25		22		14		34.25		43.25		43.5	
		4		15		12		26		34	
7.25				17		19		18.75		11	
5.75				16.25		18.25		18		10.75	
39.25	21	36.5	21	86.25	24	161	27	155			
						17.5		6.5		5.75	
						9		7.5		3	
		5		10.25		15		27.75		17	
						33.75		16.75		25.25	
						18		6.5		5.75	
		6		4							
						17.5		15.5		18.25	
33.75		32.75		74		74		72.5		80.75	
						24.5		13.5			
								35.5		28.75	
9.5		15.5		12		25.5		22		21.5	
12		22		18.5		46.25		41		34.75	
		9.75				4		9.5		11	
55.25		91		118.75		285		274.5			



MEMORANDUM

TO: Board of Park Commissioners

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: May 29, 2023

SUBJECT: REQUEST FOR A TENT AND A COOKOUT AT TREASURE ISLAND PARK

BACKGROUND AND DISCUSSION:

Collins Aerospace is requesting permission to place a 40' by 40' tent at Treasure Island Park to accommodate approximately 200 employees and guests for the Independence Day celebration. The company is also asking to allow using grill(s) for a cookout. The letter of request submitted by Collins Aerospace is enclosed herewith (Exhibit A).

If the request is approved, the company understands that the Facility Request/Agreement must be obtained, the tent must be erected at a location selected by the Superintendent of Parks (the location is depicted on Exhibit B), all tent provisions and Fire Department requirements must be followed, and that Collins Aerospace will be responsible for cleanup of the gathering area. Additionally, the company has been informed that only handicapped and boat parking will be allowed at the park, and their employees and guests would need to either park at the Hobart Arena parking lot or on the street.

The Superintendent of Parks has reviewed the request and recommends approval.

REQUESTED ACTION:

It is requested that the Board of Park Commissioners allow Collins Aerospace to place a tent and grill(s) at Treasure Island Park for the Fourth of July celebration at the location provided on Exhibit B.

Encl.

cc:
Jeremy Drake, Superintendent of Parks
Ken Siler, Director of Recreation
Matt Simmons, Fire Chief



EXHIBIT A

101 Waco St.
PO Box 340
Troy, OH 45373 USA
Phone: +1 (937) 440-2470
Email: megan.wadeallen@collins.com
www.collinsaerospace.com



Megan Wade-Allen
Sr. Analyst, Employee & Labor Relations
Landing Systems

May 5, 2023

Mr. Jeremy Drake
Superintendent of Parks
265 Adams St.
Troy, OH 45373

Dear Mr. Drake and Park Board Members:

To recognize the over three hundred UAW 128 Union employees on-site at our Troy, OH facility, the Operations leadership team has partnered with a group of Union employees to resurrect the Activity Committee now that the Covid-19 pandemic has ended.

To that end, several proposed events have been compiled to fill the remainder of 2023 with enjoyable and family-friendly activities for our employees and their families. One of the events requested was an Independence Day celebration, and we would be delighted if we could coordinate such an event with you!

We would like to rent a 40' by 40' tent to have delivered by Prime-Time Rentals, in a location of your delegation, which will accommodate approximately 200 Collins Aerospace employees and guests. With respect to the food trucks which will be available for patrons to visit, we would like to request a cookout exception in the event we choose to offer other catered or prepared food to our attendees. Of course, absolutely no alcohol will be conveyed, distributed or permitted by Collins Aerospace or its employees and guests.

If you have questions or would like additional information, please feel free to contact me at any of the above-mentioned methods. I look forward to working with you to celebrate not only the Fourth of July, but everything Miami County has to offer!

Thank you most sincerely for your time and consideration.

Best Regards,

Megan Wade-Allen

Megan Wade-Allen
Sr. Analyst, Employee & Labor Relations

EXHIBIT B



EXHIBIT C

Permit Requirements

“ Permit is required through the City of Troy. [Temporary-Use-Permit \(troyohio.gov\)](http://troyohio.gov)

Heating and Cooking Equipment

“ Cooking and heating equipment shall not be located within 10 feet of exits or combustible material. (OFC 3104.15.3)

“ Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20 feet from a tent, canopy, or membrane structure. (OFC 3104.15.6)

Construction Documents

“ A detailed site and floor plan for tents, canopies, or membrane structures with an occupant load of 50 or more shall be provided with each application for approval. The tent, canopy, or membrane structure floor plan shall indicate details of the means of egress facilities, seating capacity, arrangement of the seating, and location and type of heating and electrical equipment. (OFC 3103.6)

Separation of Generators

“ Generators and other internal combustion power sources shall be separated from tents or membrane structures by a minimum of 20 feet and shall be placed on an approved surface. Such equipment shall be isolated from contact with the public by fencing, enclosure, or other approved means. (OFC 3104.19)

Smoking

“ Smoking shall not be permitted in tents, canopies, or membrane structures. Approved “No Smoking” signs shall be conspicuously posted in accordance with Section 310. (OFC 3104.6)

Fire Extinguishers

“ Portable fire extinguishers shall be provided in accordance with the following: (OFC 906.2)

“ For every 1,500 square feet-One 2-A:10 B:C rated fire extinguisher. (OFC Table 906.3)

“ Travel distance to any extinguisher shall not exceed 75 feet (OFC Table 906.3)

“ A listed class K fire extinguisher shall be located within 30 feet of commercial-type cooking equipment (such as a deep fryer).

Means of Egress*

“ Exits shall be spaced at approximately equal intervals around the perimeter of the tent, canopy, or membrane structure, and shall be located such that all points are 100 feet or less from an exit. (OFC 3103.12.1)

TABLE 3103.12.2 MINIMUM NUMBER OF MEANS OF EGRESS AND MEANS OF EGRESS WIDTHS FROM TEMPORARY MEMBRANE STRUCTURES AND TENTS

<u>OCCUPANT LOAD</u>	MINIMUM NUMBER OF MEANS OF EGRESS	MINIMUM WIDTH OF EACH MEANS EGRESS (inches) OF	MINIMUM WIDTH OF EACH MEANS EGRESS (inches) OF
		<u>Tent</u>	<u>Membrane Structure</u>
10 to 199	2	72	36
200 to 499	3	72	72
500 to 999	4	96	72
1,000 to 1,999	5	120	96
2,000 to 2,999	6	120	96
Over 3,000 ^a	7	120	96

* If sides of the tent are up, egress or exit signage is not required

Exit Signs

“ Exits shall be clearly marked. Exit signs shall be installed at required exit doorways and where otherwise necessary to indicate clearly the direction of egress when the exit serves an occupant load of 50 or more. (OFC 3103.12.6)

Means of Egress Illumination

“ Means of egress shall be illuminated with light having an intensity of not less than 1 foot-candle at floor level while the structure is occupied. Fixtures required for means of egress illumination shall be supplied from a separate circuit or source of power. (OFC 3103.12.7)

Flame-Resistant Treatment

“ Before a permit is granted, the owner or agent shall file with the fire code official a certificate executed by an approved testing laboratory, certifying that the tents, canopies and membrane structures and their appurtenances, sidewalls, drops and tarpaulins, floor coverings, bunting, combustible decorative materials and effects, including sawdust when used on floors or passageways, shall be composed of flame-resistant material or shall be treated with a flame retardant in an approved manner and that such flame resistance is effective for the period specified by the permit. (OFC 3104.2)

“ Membrane structures, tents, or canopies shall have a permanently affixed label bearing the identification of size and fabric or material type. (OFC 3104.3)

Inspection

“ Once tent is erected, an inspection will be performed to verify the fire-retardant materials.

FAUST, FULKER & SCHLEMMER, LLP

JOHN E. FULKER
WILLIAM J. FULKER
JOSEPH W. FULKER

ATTORNEYS AT LAW
12 SOUTH CHERRY STREET
TROY, OHIO 45373

CHARLES F. FAUST (1875-1950)
J. ANDREW FULKER (1953-1989)
LEO H. FAUST (1899-1996)

(937) 335-8324
FAX: (937) 339-7155
wjfulker@fulkerlaw.com

ROBERT N. SCHLEMMER, OF COUNSEL

May 19, 2023

Attn: Alan M. Kappers, President
Board of Park Commissioners
City of Troy, Ohio
100 S. Market Street
Troy, Ohio 45373

RE: 2.162 Acres Located on Stonebridge Drive, Troy, Ohio

Dear Alan:

I am writing on behalf of Ronald and Pamela Cain to express their interest in purchasing a tract of 2.162 acres located on Stonebridge Drive, Troy, Ohio (Miami County Auditor's Parcel Number (D08-250156) which is owned by the City of Troy.

For your information, I have enclosed copies of the following satellite photographs obtained from the Miami County Auditor's website:

1. On photo number 1, the city's 2.162 acre tract is outlined blue;
2. On photo number 2, the Cains' residence at 211 Washington Road is outlined in yellow, and their additional tract of 1.092 acres (which was purchased from the City of Troy in 2017) is outlined in blue.

Mr. & Mrs. Cain are interested in purchasing the city's 2.162 acre tract in order to further expand their residence property and to protect themselves against the construction of additional residences in close proximity to their home.

Toward that end, Mr. & Mrs. Cain have authorized me to submit an offer to purchase the city's 2.162 acre tract for a purchase price of \$30,000.00. In addition to said purchase price, Mr. & Mrs. Cain offer to pay all conveyance taxes, parcel transfer fees, Deed preparation fees and all other closing costs so that the city would net the sum of \$30,000.00 from the proposed sale of the 2.162 acre tract.

I would appreciate it if you would let me know, at your early convenience, as to whether or not the city has any interest in selling the 2.162 acre tract. If you would like to discuss this matter further, or if you require any additional information, please do not hesitate to call me.

Very truly yours,

FAUST, FULKER & SCHLEMMER, LLP



William J. Fulker

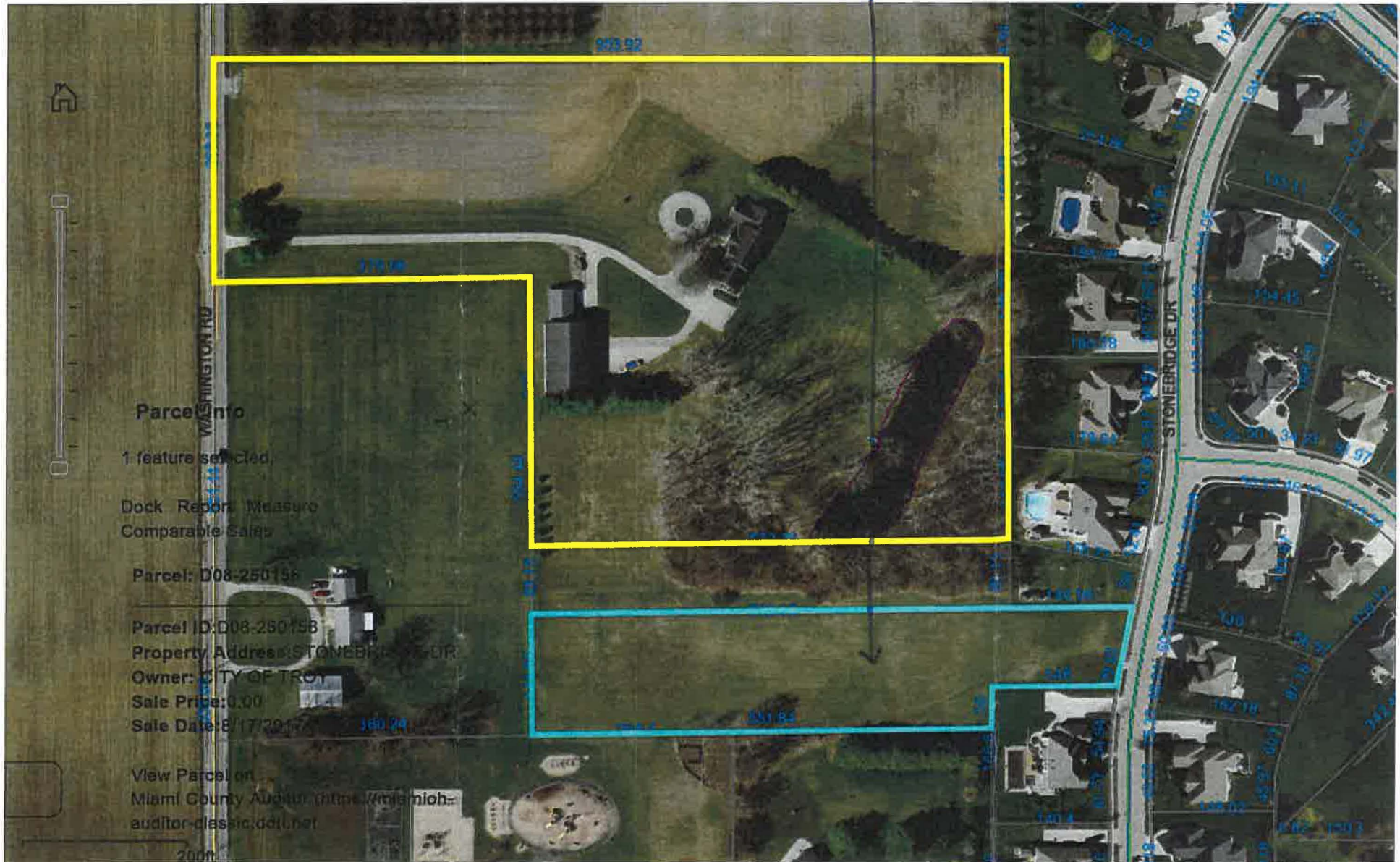
WJF/cj
Enclosures
cc: Mr. & Mrs. Ronald Cain w/encl.

PHOTO NO. 1

CITY OF TROY'S
2.162 ACRES



**Matthew W. Gearhardt, Miami
County Auditor**
Miami County OH



Parcel Info

1 feature selected.

Dock Report Measure
Comparable Sales

Parcel: D08-250156

Parcel ID: D08-250156

Property Address: STONEBRIDGE DR

Owner: CITY OF TROY

Sale Price: 0.00

Sale Date: 8/17/2017

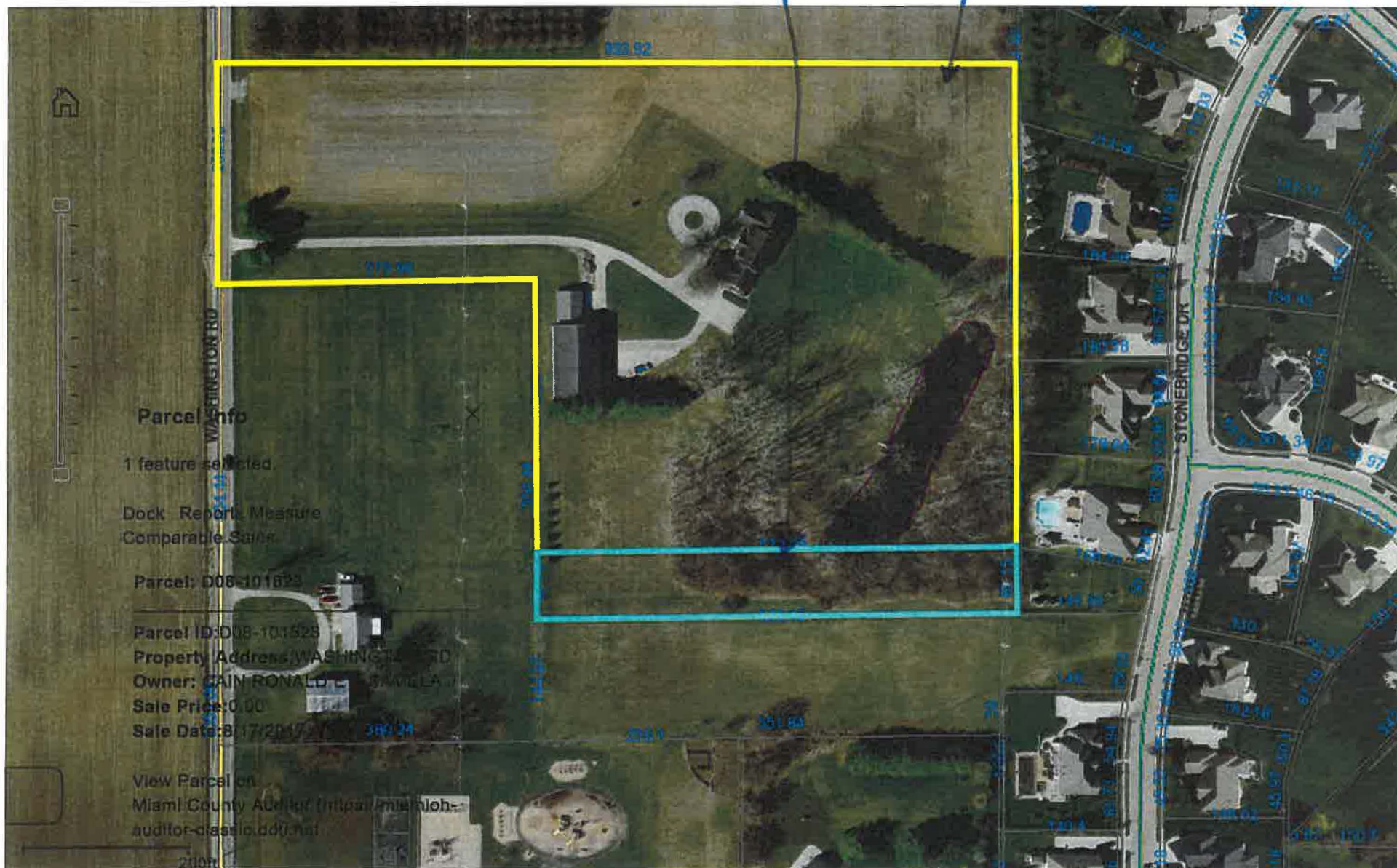
View Parcel on
Miami County Auditor (<https://miami-oh-auditor-classic.delnet>)

PHOTO No. 2

RONALD + Pam Cains
10.002 ACRE TRACT
AND 1.092
ACRE TRACT



Matthew W. Gearhardt, Miami
County Auditor
Miami County OH



2023-03-10

[Click here for Legal Disclaimer](#)

Jeremy,

As I mentioned to you and Carrie, The Miami County Pickleball Association (MCPA) would like to place signs on each door of the pickleball courts. The purpose of the signs are to describe the times that the Association has scheduled "Open Play" for the courts and defines what "Open Play" means. Open Play is an inclusive way to play pickleball where all players are welcome and describes how all players will receive equal playing time. It discourages, during prescribed hours, individuals commandeering a court and not sharing. In the spirit of Pickleball, Open Play encourages players to mix teams based on who's waiting versus who arrived first or who is best. Similar signs are on courts across the country. Outside of Open Play hours, individuals can use a court for a maximum of 1 hour... much like the tennis courts.

The difference in the signs for the North and South courts is that the style of play on the North Courts is competitive, whereas the style of play on the South courts is more social.

Please let me know what we need to do to have the signs approved by the City, created and placed on the court gates.

Let me know if you have any questions.

Paul Hinkelman

Welcome to Duke Park Pickleball Courts 1-6 – All levels of play

These courts are scheduled for Open Play each weekday morning from 7 till noon, Tuesday and Thursday evenings from 6pm till dark and on Sunday afternoon from 1 till 4pm. All are welcome. During periods of Open Play, at the completion of a game to 11, players should look to see if there are players waiting to play. If there are 4 or more players waiting, all 4 players will exit the court. If there are less than 4 waiting, the players who have played the most will exit.

Standard Pickleball rules and etiquette will always apply. All other times not listed are first come – first served... 1 hour maximum per court if others are waiting.

Balls in the locked container by court #1 are for the use of members of the Miami County Pickleball Association only. An AED is located in the container. In case of emergency dial 911. Further information can be found at www.miamicountypickleball.com.

Welcome to Duke Park Pickleball Courts 7-12 – Competitive, Tournament-Style play

These courts are scheduled for Open Play each weekday morning from 7 till noon, Tuesday and Thursday evenings from 6pm till dark and on Sunday afternoon from 1 till 4pm. During periods of Open Play, at the completion of a game to 11, players should look to see if there are players waiting to play. If there are 4 or more players waiting, all 4 players will exit the court. If there are less than 4 waiting, the players who have played the most will exit.

During scheduled times, play on these courts will be competitive. All are welcome... but all may not enjoy this level of play.

Standard Pickleball rules and etiquette will always apply. All other times not listed are first come – first served... 1 hour maximum per court if others are waiting.

Balls in the locked container by court #1 are for the use of members of the Miami County Pickleball Association only. An AED is located in the container. In case of emergency dial 911. Further information can be found at www.miamicountypickleball.com.